



# MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

**'A+' Grade University Accredited by NAAC**

No. R&S/R-9/2025/ 1174-85

Dated: 20.2.2025

## THROUGH E-MAIL/WEBSITE

To

1. All the Deans of Faculty, M.D. University, Rohtak
2. All the Heads/Directors, UTDs, M.D. University, Rohtak
3. The Director, MDU-CPAS, Gurugram

**Sub: Schedule for submission of documents/Migration Certificate alongwith Registration Return of Ph.D program for the session 2024-25**

Sir/Madam,

It is hereby notified that schedule of submission of Registration Return-cum-Examination form (particulars in the R.R. should be as per documents of the students) as per following schedule:-

### Schedule for receipt of Registration Return:-

1.	Online submission of Registration Return-cum-Examination forms and generating challan for depositing fees without late fee in respect of Ph.D Course work (Regular Course)	Upto 20.02.2025
2.	Submission of Hard Copy of the Registration Return alongwith required certificates/documents for checking of Eligibility and Migration Certificates	Upto 27.02.2025

Further, if any department fails to submit the documents/certificates along with the hardcopy of RR, the late fee as under will be charged as per prescribed schedule:-

- (a) For 1-30 days late after the expiry of normal due date: Rs. 500/- per student
- (b) For 31-45 days late after the expiry of normal due date: Rs. 1000/- per student
- (c) For 46-60 days late after the expiry of normal due date: Rs. 2000/- per student
- (d) For one week before commencement of examination and After that no request will be considered in any circumstances. : Rs. 3000/- per student and permission of Vice-Chancellor.

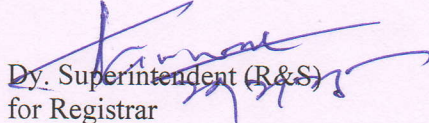
Provided that in case a candidate is not able to submit the migration certificate while sending registration return, the migration of such candidates may be forwarded in original to the Registration & Scholarship Branch as per the schedule given below alongwith late fees mentioned against each.

### Schedule for receiving of Migration Certificate:-

Upto 20.03.2025	With late fees of Rs. 500/-
Upto 11.04.2025	With late fees of Rs. 1,000/-
Upto 09.05.2025	With late fees of Rs. 2,000/-

You are, therefore, requested to circulate the above information amongst all the concerned students of your respective department.

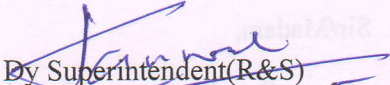
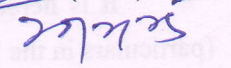
Yours faithfully,

  
Dy. Superintendent (R&S)  
for Registrar

Endst. No. R&S/R-9/2025/ 1174-85 Dated: 20.2.2025

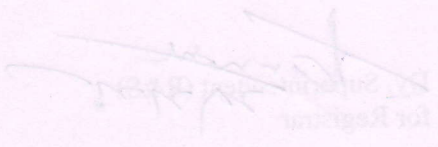
Copy of the above is forwarded to the following for information and necessary action:-

1. Controller of Examination, M.D. University, Rohtak
2. Finance Officer, M.D. University, Rohtak
3. Nodal Officer, Samarth, M.D. University, Rohtak with the request to ensure the smooth functioning of Samarth portal during the above schedule.
4. Director, University Computer Centre for uploading the letter on the University main website and ensure the smooth working of the panel during the above schedule.
5. The Public Relation Officer, M.D. University, Rohtak
6. DR (Academic), M.D. University, Rohtak
7. PA to Vice-Chancellor/Dean, Academic Affairs/Registrar, M.D. University, Rohtak for information.

  
By Superintendent (R&S)  
for Registrar 

Upto 20.02.2025	Online submission of Registration Return cum Examination form and generating student for depositing fee without late fee in respect of P.D. Course work (Regular Course)
Upto 27.02.2025	Submission of Hard Copy of the Registration Return alongwith required certificates/documents for checking of Eligibility and Migration Certificate

Upto 20.02.2025	With late fee of Rs. 500/-
Upto 27.02.2025	With late fee of Rs. 1,000/-
Upto 03.03.2025	With late fee of Rs. 2,000/-

Yours faithfully,  
  
for Registrar